

**(Office Use Only)**  
Deposit Date :  
Check No. :  
Amount :

**(Office Use Only)**  
Reservation Date:

## CHRISTIANA TSAI RETREAT CENTER RESERVATION APPLICATION

Please complete and return this form to the address below with your reservation deposit fee as soon as possible to confirm your date. Reservation is not confirmed until the deposit fee is received.

Church/Organization/Customer ID: \_\_\_\_\_ (office use)

Application Date: \_\_\_\_\_

Name of Church, Group, Organization, Etc. \_\_\_\_\_

Address \_\_\_\_\_

Contact Person's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_ Email: \_\_\_\_\_

Person responsible for group while at retreat center \_\_\_\_\_

Dates requested for use of retreat center \_\_\_\_\_

Arrival date/time \_\_\_\_\_ / \_\_\_\_\_ Departure date/time \_\_\_\_\_ / \_\_\_\_\_

\*Check-in time is 3:00 pm

\*Check-out time is 12:00 noon

Estimated number of people attending \_\_\_\_\_ Age Group \_\_\_\_\_

Type of gathering \_\_\_\_\_

Have you or your group been at the retreat center before? \_\_\_\_\_

How did you hear about the retreat center? \_\_\_\_\_

Proportion of your group who are Christians \_\_\_\_\_

Reservation deposit fee is \$150.00. This deposit fee will be refunded and mailed to you following your event provided the retreat center is left in satisfactory condition. Should you cancel your reservation less than 30 days in advance, this fee will not be refunded. Final payment of total cost should be made upon departure unless other arrangements have been made.

By making this application, we agree that all individuals in our group will comply with the Christian standards and regulations of the Christiana Tsai Retreat Center as set forth in the enclosed information

Signed \_\_\_\_\_

Responsible person

Please keep the Policy Sheet for reference and to instruct your group.

If you have further questions, please feel free to contact us.

**AMBASSADORS FOR CHRIST, INC.**

21 Ambassador Dr; Paradise, PA 17562 ~ [afc@afcinc.org](mailto:afc@afcinc.org)

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